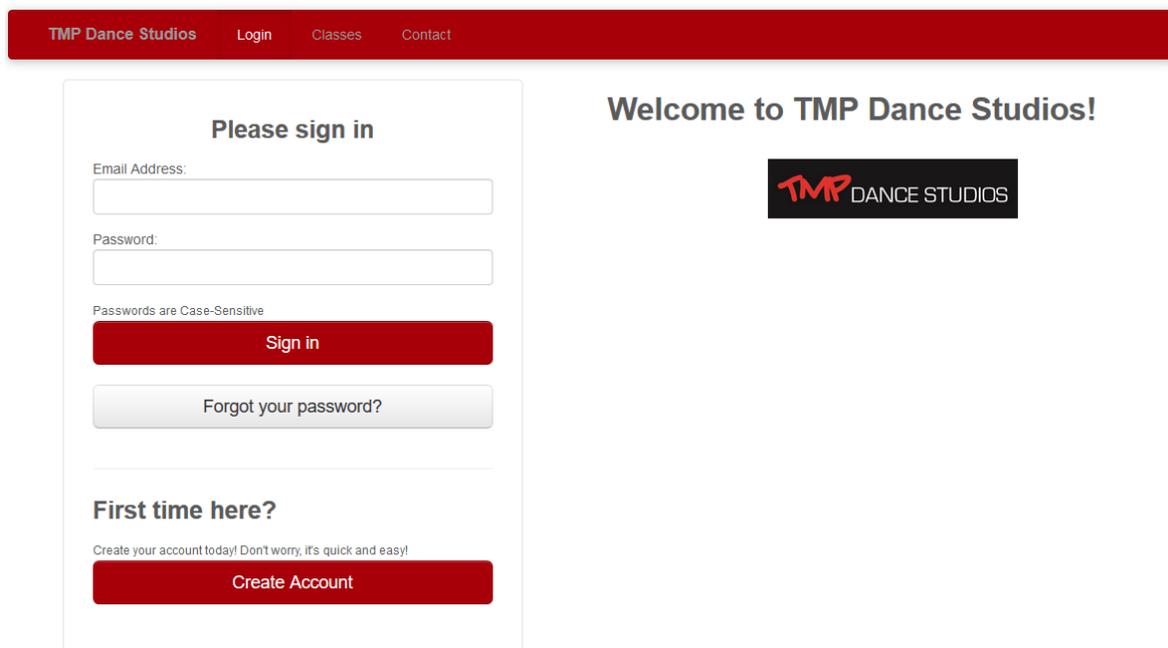


Welcome to the TMP Parent Portal, powered by Dance Studio Pro.

To go to our portal for start the registration and enrolment process, please enter the following address into your internet address bar (or click on the link to open): <https://dancestudio-pro.com/online/tmpdancestudios>

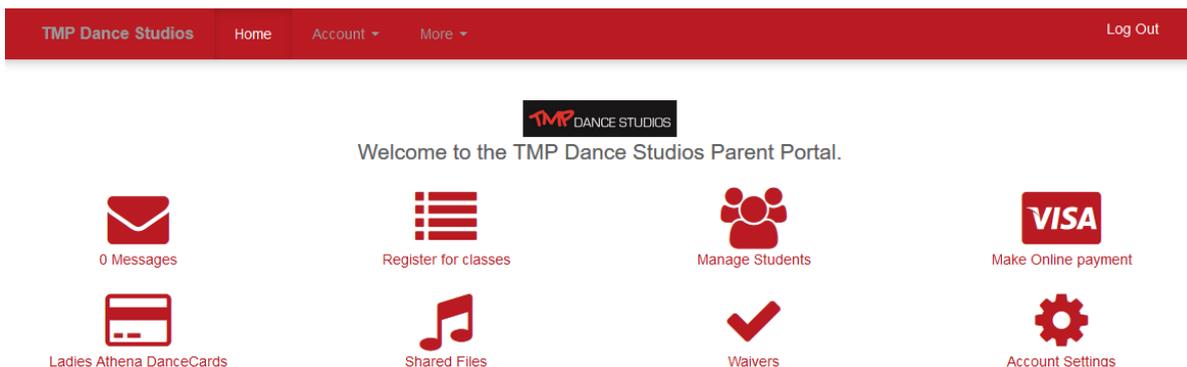
You will be directed to the following page:



The screenshot shows the login page for TMP Dance Studios. At the top, there is a dark red navigation bar with the text "TMP Dance Studios", "Login", "Classes", and "Contact". Below this is a white box containing a sign-in form. The form has the heading "Please sign in" and includes fields for "Email Address:" and "Password:". Below the password field, it says "Passwords are Case-Sensitive". There are two buttons: a red "Sign in" button and a grey "Forgot your password?" button. Below the form, there is a section titled "First time here?" with the text "Create your account today! Don't worry, it's quick and easy!" and a red "Create Account" button. To the right of the form, there is a heading "Welcome to TMP Dance Studios!" and the TMP Dance Studios logo.

Enter your email address and password from 2017. Please remember the email account you use to sign in as all correspondence throughout the year will be emailed to this email account and please remember your password, as you will need to log into the parent portal throughout the year.

You will be directed to your personal portal home page, it will look similar to this:



The screenshot shows the home page of the TMP Dance Studios Parent Portal. At the top, there is a dark red navigation bar with the text "TMP Dance Studios", "Home", "Account", "More", and "Log Out". Below this is the TMP Dance Studios logo and the heading "Welcome to the TMP Dance Studios Parent Portal." The main content area features eight icons arranged in two rows of four. The first row includes: "0 Messages" (envelope icon), "Register for classes" (list icon), "Manage Students" (group of people icon), and "Make Online payment" (VISA logo). The second row includes: "Ladies Athena DanceCards" (card icon), "Shared Files" (musical note icon), "Waivers" (checkmark icon), and "Account Settings" (gear icon).

From here, select "register for classes", and the "class registration" page will open, from here you can select if you wish to see only classes from specific locations or leave it as "all locations" to see all available classes. The 2018 timetable is available at www.tmpdancestudios.com.au.

If you wish to add a new student (or yourself) select "add student" and complete all fields. If any fields with an * are left blank your registration of this new student will not be processed and you will

be unable to proceed until these are filled. Please check Emergency contact information as this is vital for us to contact you if there is an emergency during classes. Please follow all instructions on this page carefully as enrolments will be delayed or not processed if all fields are not correctly entered.

Select which classes you wish to enrol in by selecting the box next to the class on the left. Once you have selected all the classes you wish to enrol in and have done so for all registered students, click “submit” at the bottom of the page. The following will be shown:

Your choices are saved, but you are not enrolled in classes just yet. You owe a registration fee of \$40.00.

[Finish Registration Now](#)

Click on “finish Registration now” to be taken to the payment page, you will have to read and accept the terms and conditions before payment can proceed. Please read all the terms and conditions carefully (these are available on our website (www.tmpdancestudios.com.au) and in the parent portal under “waiver” for future reference). If you have any questions regarding our terms and conditions and do not wish to agree to these, you will need to stop this enrolment process and contact Tina at info@tmpdancestudios.com.au, please provide your full name and contact phone number along with any comments. You can not proceed to without agreeing to the terms and conditions.

Once this is selected, click “buy now” and you will be taken to the secure PayPal payment system.

Please note, your enrolment for 2018 will not be accepted without the payment of the registration fee.

If you have any technical questions related to the online registration and class enrolment process or any account related questions, please contact Lynda at accounts@tmpdancestudios.com.au please provide your full name and contact phone number along with any questions.

If you have any dance, terms and conditions, or class related questions, please contact Tina at info@tmpdancestudios.com.au please provide your full name and contact phone number along with any questions.